

S.H.A.R.E.

Sandy Hollow Arts and Recreation for the Environment



Final Project Report

Purpose

One of SHARE's main objectives is to educate the community about local environmental and artistic issues. Learning about how our grants are affecting the area that we serve will allow us to provide support for your project, share your story, and spread our mission. If you have received a SHARE Grant Award, we would like to learn about the impact of your work through a Final Project Report. We ask that your report be submitted about one (1) year after receiving an award or upon completion of the project. Final Reports must be submitted for review before subsequent grant applications will be considered.

Submission Instructions

You may submit your report electronically or via standard mail.
A newsletter may be accepted as a report if it includes the requested information.

E-mail:

share.grants15@gmail.com

Mail:

SHARE Grants
PO Box 61076
Harrisburg, PA 17106



Please direct any questions to the e-mail address listed above.

**For more information about SHARE go to:
www.sharethetimes.org**

RECIPIENT INFORMATION		
Name of Individual or Organization:		
Contact Person:	E-mail:	Phone:
Current address:		
City:	State:	ZIP Code:
Grant Amount:	Date Submitted:	

Please include the following information in your evaluation report and, if possible, attach this cover page.

I.

REVIEW

- Referring to your original proposal, briefly restate the purpose of the grant
- In regards to your objectives, what outcomes did you achieve during the grant period?
- Did you experience any unanticipated challenges or opportunities?

II.

FINANCES

- Provide financial documentation showing budgeted versus actual expenses for the funded project.
- Include copies of receipts for items purchased

III.

PARTNERSHIP/TARGET POPULATION INVOLVEMENT

If applicable, describe how links with other organizations or the target population’s involvement affected the results of this effort

IV.

PUBLIC ANNOUNCEMENT

If applicable, Please attach copies of any public announcement of this grant (e.g. newspaper article, newsletter, social media, annual report, etc.)

V.

SUSTAINABILITY

- If applicable, Briefly describe the next phase of this effort (continuation, expansion, replication or termination) and who will be involved in sustaining the effort.